

# Interagency Agreement

BETWEEN

**Chicago Part C IDEA Providers:**

Child & Family Connections #8

Child & Family Connections #9

Child & Family Connections #10

Child & Family Connections #11

AND

**Chicago Early/Head Start Grantees:**

The Chicago Department of Family and Support Services, Children Services Division

The Ounce of Prevention Fund

# Terms of Agreement

## A. Parties to the Agreement

Child & Family Connections (CFC) #8, Child & Family Connections #9, Child & Family Connections #10, Child & Family Connections #11, The Chicago Department of Family and Support Services Early/Head Start grantee, and The Ounce of Prevention Fund Early/Head Start grantee.

## B. Purpose

The purpose of this agreement is to ensure that each party maintains communication and shared responsibility to best serve children with disabilities that reside in Chicago.

## C. General Responsibilities

Responsibility of the Chicago Early/Head Start Grantees and their Delegate/Partner Agencies:

- Share information and resources with families regarding the purpose and services offered by Part C of Individuals with Disabilities Education Act (IDEA) Illinois Early Intervention program and the CFC's;
- Support and guide families through the referral process to the Illinois Early Intervention Program
- Support families and collaborate with Early Intervention providers on Individualized Family Service Plan (IFSP) development;
- Support families through the transition process from Part C to Part B services;
- Provide training on Early/Head Start programs and services to CFC staff; and
- Attend CFC Local Interagency Council (LIC) meetings.
- Provide CFC's with list of current EHS and HS programs;

Responsibility of the Chicago Child & Family Connections Agencies:

- Provide information about Early/Head Start programs and their services to families in need of early childhood care and education;
- Provide training on referral process, eligibility determination, IFSP development, and services offered through Illinois Early Intervention program to Early/Head Start program staff; and
- Share resources for children with disabilities with Early/Head Start program staff.

Signature Page

Child & Family Connections #8

*Marlene Stroube*

*12-9-11*

MARLENE STROUBE, MANAGER

DATE

Child & Family Connections #9

*Grace R. Ortiz*

*12-22-11*

GRACE ORTIZ, MANAGER

DATE

Child & Family Connections #10

*Carol Muhammad*

*12/9/11*

CAROL MUHAMMAD, MANAGER

DATE

Child & Family Connections #11

*Melissa Lane*

*12/20/11*

MELISSA LANE, MANAGER

DATE

Chicago Department of Family and Support Services

*B. Nichols*

*11-14-11*

BEATRICE NICHOLS, ASSISTANT DIRECTOR, CHILDREN SERVICES DIVISION

DATE

Ounce of Prevention Fund

*Danielle David*

*11-4-11*

DANIELLE DAVID, GRANTEE DISABILITIES COORDINATOR

DATE