

Transportation for Children Receiving Disability Services

The screenshot shows the COPA system interface with the 'Child Transportation' form selected. The form is titled 'Child Transportation' and contains the following fields and sections:

- Child Information:** Child Name, Child ID, DOB, Age, Gender.
- General Information:** School Name, Ref Date, Service Coordinator.
- Transportation Status:**
 - *Does this Child Require Transportation? (dropdown menu)
 - *Does this Child Receive Transportation? (dropdown menu)

All children who have an IEP must have the Transportation page completed on COPA. The following information must be entered:

- **School Name:** The name of the CPS school where the child receives IEP services.
- **Referral Date:** The date the child was referred to CPS. This date must match the one entered in other disability sections of COPA (Developmental Screening, Referral, and Disability).
- **Service Coordinator:** The name of the Disability Coordinator at the site who is responsible for ensuring the children receive their CPS services.
- **Does this Child Require Transportation?:**
 Check the child's IEP to determine if the child is eligible or not (section 15 of the IEP). Coordinators can also call the DFSS/CPS Disability Team to check the child's transportation information on the CPS system.
Select Yes, only if the child's IEP states the child is eligible for transportation services.
Select No, only if the child's IEP states the child is not eligible for transportation services.
- **Does this Child Receive Transportation?:**
Select Yes, if the child is attending CPS services (and is therefore somehow being transported to the CPS services). If yes is selected, the bottom of the page must also be completed.
Select No, if the child is not attending/receiving CPS services.

Transportation for Children Receiving Disability Services

Child Information		Center Information	
Home Address		Center Name	
Zip		Center Address	
Phone		Center Phone	
Parent		Center Director	
Teacher		Teacher	
Bus #	<input type="text"/>	Bus #	<input type="text"/>
Bus Route	<input type="text"/>	Bus Route	<input type="text"/>
Pick Up Location	<input type="text"/>	Drop Off Location	<input type="text"/>
Pick Up Time	<input type="text"/>	Drop Off Time	<input type="text"/>
Directions	<input type="text"/>		
<input type="button" value="Update Transportation"/>			

Child Information and Center Information should appear automatically.

Pick Up Information

- **Bus #:** Enter if the child takes the bus to services.
- **Bus Route:** Use the drop down menu here to select the means of transportation (*CPS School Bus, Parent Provided Transit, Head Start Staff, Delegate Agency Transportation*)
- **Pick Up Location:** Where the child is picked up to go to CPS services (*home or site*)
- **Pick Up Time:** The time child leaves for services (*If the parent takes the child to speech at 8:30, then enter 8:30am. If the child is picked up by the bus, enter the time the bus typically arrives to pick up the child.*)

Drop Off Information

- **Bus #:** Enter if the child takes the bus to services.
- **Bus Route:** Use the drop down menu here to select the means of transportation (*CPS School Bus, Parent Provided Transit, Head Start Staff, Delegate Agency Transportation*)
- **Drop Off Location:** Where the child is picked up to go to CPS services (*home or site*)
- **Drop Off Time:** The time child returns from services (*If the parent takes the child from speech at 9:05, then enter 9:05am. If the child is dropped off by the bus, enter the time the bus typically arrives at drop off location.*)