
(Agency Name)

Injuries or Illnesses Requiring Emergency Medical or Dental Care:

Staff will activate the Emergency Medical Services (EMS) system by dialing **911** when immediate medical or dental assistance is required. The site director or designee will contact a parent or legal guardian or, if the parent or legal guardian cannot be reached, the alternate emergency contact person. The emergency facility used by the program is _____.

At all times at least 1 (one) staff member must be certified in Pediatric First Aid, CPR and Childcare Preventative Health & Safety (mildly ill). All staff will receive training in bloodborne pathogens.

Medical Emergencies

Prior to a specific medical emergency the site director or designated staff will contact the emergency facility to find out what procedures are followed for emergency treatment of children not accompanied by a parent or legal guardian. Emergency transport is provided by activating the (EMS) system **911**.

A staff member will accompany the child with his/her medical folder and consent to seek treatment and remain with the child until the parent or legal guardian assumes responsibility for the child. Child: staff ratio will be maintained at all times for the children remaining in the facility. _____ will substitute for the missing staff in such emergencies.

The site director or designee will complete an incident/injury report and submit it to the administrative office within 24 hours of the incident. Copies of the form will be maintained on site.

Dental Emergencies

The site has a cooperative agreement with _____ who is a licensed provider and has agreed to accept emergency dental referrals for children and to give advice regarding a dental emergency unless otherwise indicated by the parent or legal guardian. Dental emergencies will be given first aid and emergency transport is provided by activating the (EMS) system **911**. If emergency dental care is required, a staff member will accompany the child to the dental office or the emergency room and remain with the child until the parent or legal guardian assumes responsibility for the child. *Refer to: First Aid for Dental Emergencies; American Academy of Pediatric Dentistry.*